

**MINUTES OF MEETING
BOYETTE PARK
COMMUNITY DEVELOPMENT DISTRICT**

Multiple Public Hearings and a Regular Meeting of the Board of Supervisors of the Boyette Park Community Development District were held on Monday, November 27, 2017 at 3:00 p.m., at Mattamy Homes, 4107 Crescent Park Drive, Riverview, Florida 33578.

Present at the meeting were:

Tim Murray	Chair
Matt O'Brian	Vice Chair
Thomas Griggs	Assistant Secretary
Jacob Egan	Assistant Secretary

Also present were:

Craig Wrathell	District Manager
Lindsay Whelan	District Counsel
Chris Fisher	District Engineer
Kami Corbett	Developer's Counsel

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Wrathell called the meeting to order at 3:02 p.m. Supervisors O'Brien, Eagan, Griggs and Murray were present, in person. Supervisor McCraw was not present.

SECOND ORDER OF BUSINESS

Public Comments

There being no public comments, the next item followed.

THIRD ORDER OF BUSINESS

**Ratification of Agreement for
Engineering Services**

Mr. Wrathell stated that, at a previous meeting, the Board went through the Request for Qualifications (RFQ) process to select the District Engineer, Clearview Land Design, P.L. (Clearview). He was authorized to prepare the Continuing Services Agreement for District Engineering Services, which means that the District would not have to go through the RFQ process again and Clearview would be deemed as the permanent District Engineer. The Fee Schedule was identical to the prior one and an executed copy was received.

On MOTION by Mr. Murray and seconded by Mr. O'Brien, with all in favor, the Agreement for Engineering Services, with Clearview Land Design, P.L., was ratified.

FOURTH ORDER OF BUSINESS

Public Hearing to Hear Comments and Objections on Adoption of Fiscal Year 2016/2017 Budget

- A. Consideration of Resolution 2018-05, Relating to the Annual Appropriations and Adopting the Budgets for the Fiscal Year Beginning on October 1, 2016, and Ending September 30, 2017; Authorizing Budget Amendments; and Providing an Effective Date**

Mr. Wrathell presented Resolution 2018-05.

*****Mr. Wrathell opened the Public Hearing.*****

No members of the public spoke.

*****Mr. Wrathell closed the Public Hearing.*****

On MOTION by Mr. Murray and seconded by Mr. Griggs, with all in favor, Resolution 2018-05, Relating to the Annual Appropriations and Adopting the Budgets for the Fiscal Year Beginning on October 1, 2016, and Ending September 30, 2017; Authorizing Budget Amendments; and Providing an Effective Date, was adopted.

FIFTH ORDER OF BUSINESS

Public Hearing to Hear Comments and Objections on Adoption of Fiscal Year 2017/2018 Budget

- A. Consideration of Resolution 2018-06, Relating to Annual Appropriations and Adopting the Budgets for the Fiscal Year Beginning October 1, 2017, and Ending September 30, 2018; Authorizing Budget Amendments; and Providing an Effective Date**

Mr. Wrathell presented Resolution 2018-06. The Fiscal Year 2018 budget would be Landowner-funded. Depending on the timing, the District could issue bonds in the spring, since it went through the Chapter 170 and 197 Hearings and the assessments could be put on the tax bill as soon as November 2018. Platted and sold lots would be placed on the tax bills. The Fiscal Year 2018 expenses were essentially the same as in Fiscal Year 2017. Mr. Wrathell reviewed

the expenses and recommended re-advertising for Audit Services again, since only one auditor responded to the Request for Proposals (RFP).

*****Mr. Wrathell opened the Public Hearing.*****

No members of the public spoke.

*****Mr. Wrathell closed the Public Hearing.*****

On MOTION by Mr. Murray and seconded by Mr. Egan, with all in favor, Resolution 2018-06, Relating to Annual Appropriations and Adopting the Budgets for the Fiscal Year Beginning October 1, 2017, and Ending September 30, 2018; Authorizing Budget Amendments; and Providing an Effective Date, was adopted.

SIXTH ORDER OF BUSINESS

Consideration of Fiscal Year 2018 Budget Funding Agreement

Mr. Wrathell presented the Fiscal Year 2017/2018 Budget Funding Agreement between the Developer, Mattamy Tampa/Sarasota, LLC and the District. This was a standard form of Developer Funding Agreement, consistent with other Districts.

On MOTION by Mr. Murray and seconded by Mr. Egan, with all in favor, the Fiscal Year 2018 Budget Funding Agreement, was approved.

SEVENTH ORDER OF BUSINESS

Approval of Unaudited Financial Statements as of September 30, 2017

Mr. Wrathell presented the Unaudited Financial Statements as of September 30, 2017.

On MOTION by Mr. Murray and seconded by Mr. Egan, with all in favor, the Unaudited Financial Statements as of September 30, 2017, were approved.

EIGHTH ORDER OF BUSINESS

Consideration of November 6, 2017 Public Hearings and Regular Meeting Minutes

Mr. Wrathell presented the November 6, 2017 Public Hearings and Regular Meeting Minutes and asked for any additions, deletions or corrections. The following change was made:

Line 22: Change “Resident” to “Developer’s Counsel”

On MOTION by Mr. Murray and seconded by Mr. Egan, with all in favor, the November 6, 2017 Public Hearings and Regular Meeting Minutes, as amended, were approved.

Ms. Whelan commented that she sent her revisions to Ms. Daphne Gillyard, at Mr. Wrathell’s office, since it was important to maintain the record accurately, due to the pending litigation, and that the Minutes would be read.

NINTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

Ms. Whelan stated that the Bond Validation Hearing was scheduled for December 4, 2017 at 1:30 p.m. A Developer representative must attend the hearing. Two Board Members stated that they planned to attend the hearing. Ms. Whelan would send a reminder to the Board this afternoon regarding the upcoming hearing.

B. District Engineer

Mr. Fisher stated that construction was going well. Paving of the first section began today and he thought that vertical construction would commence shortly, as well.

C. District Manager

i. Update: Fiscal Year 2018 Audit

Mr. Wrathell stated that he spoke to Mr. Murray about this, prior to the meeting. An RFP for Auditing Services was advertised and only one firm responded. Although that firm is a very good and qualified firm, their price tended to be on the higher side. Mr. Wrathell suggested that, for the savings, he would advertise the RFP again and was confident that the savings would pay for the additional advertising cost of approximately \$200.

Ms. Whelan stated that a letter must be sent to Carr, Riggs & Ingram, LLC (CRI) to inform them that the Board rejected all bids and would go out to bid, for a lack of competitiveness, since only one bid was received. The process must be more competitive.

On MOTION by Mr. Murray and seconded by Mr. O'Brien, with all in favor, authorizing the District Manager to re-advertise the RFP for Auditing Services, was approved.

ii. NEXT MEETING DATE: December 18, 2017 at 3:00 P.M.

The next meeting will be held on December 18, 2017 at 3:00 p.m., at this location.

TENTH ORDER OF BUSINESS

Board Members' Comments/Requests

There being no Board Members' comments or requests, the next item followed.

ELEVENTH ORDER OF BUSINESS

Public Comments

There being no public comments, the next item followed.

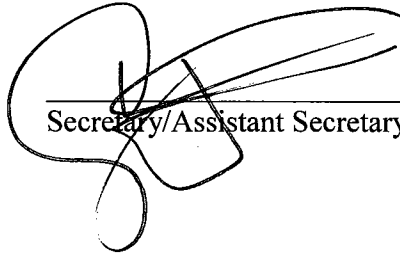
TWELFTH ORDER OF BUSINESS

Adjournment


There being nothing further to discuss, the meeting adjourned.

On MOTION by Mr. Murray and seconded by Mr. Egan, with all in favor, the meeting adjourned at 3:19 p.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]



Secretary/Assistant Secretary



Chair/Vice Chair