

**MINUTES OF MEETING
BOYETTE PARK
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Boyette Park Community Development District held a Regular Meeting on April 24, 2023, at 6:00 p.m., at the Hilton Garden Inn Tampa/Riverview/Brandon, 4328 Garden Vista Drive, Riverview, Florida 33578.

Present were:

Joshua Yearout	Chair
Greg Murphy	Vice Chair
Bob Windheuser	Assistant Secretary
David Puzzo	Assistant Secretary

Others present were:

Kristen Suit	District Manager
Lindsay Whelan (via telephone)	District Counsel
Chris Fisher (via telephone)	District Engineer

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Ms. Suit called the meeting to order at 6:00 p.m.

Supervisors Yearout, Puzzo, Windheuser and Murphy, were present. Supervisor-Elect Allen was not present at roll call.

SECOND ORDER OF BUSINESS

Public Comments

No members of the public spoke.

THIRD ORDER OF BUSINESS

Administration of Oath of Office to David Allen (the following to be provided in a separate package)

The Oath of Office was administered following the Fourth Order of Business.

- A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees
- B. Membership, Obligations and Responsibilities
- C. Chapter 190, Florida Statutes
- D. Financial Disclosure Forms
 - I. Form 1: Statement of Financial Interests
 - II. Form 1X: Amendment to Form 1, Statement of Financial Interests
 - III. Form 1F: Final Statement of Financial Interests
- E. Form 8B – Memorandum of Voting Conflict

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2023-04, Approving a Proposed Budget for Fiscal Year 2023/2024 and Setting a Public Hearing Thereon Pursuant to Florida Law; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date

Ms. Suit presented Resolution 2023-04. She reviewed the proposed Fiscal Year 2024 budget, noting that it is status quo compared to the Fiscal Year 2023 budget.

Mr. David Allen arrived at the meeting at approximately 6:02 p.m.

Ms. Whelan noted that, while Mr. Allen no longer lives within the CDD, he can still serve on the CDD Board because his is a Landowner-elected seat and he is a US citizen and lives within Florida.

On MOTION by Mr. Windheuser and seconded by Mr. Murphy, with all in favor, Resolution 2023-04, Approving a Proposed Budget for Fiscal Year 2023/2024 and Setting a Public Hearing Thereon Pursuant to Florida Law for July 24, 2023 at 6:00 p.m., at the Hilton Garden Inn Tampa/Riverview/Brandon, 4328 Garden Vista Drive, Riverview, Florida 33578; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date, was adopted.

- **Administration of Oath of Office to David Allen (the following to be provided in a separate package)**

This item, previously the Third Order of Business, was presented out of order.

Ms. Suit, a Notary of the State of Florida and duly authorized, administered the Oath of Office to Mr. David Allen, who was elected at the November 2023 Landowners’ Election.

Mr. Allen is familiar with the items listed in the Third Order of Business.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2023-05, Adopting Certain Amendments to the District’s Record Retention Policy; Addressing Conflicts and Severability; and Providing for Severability and an Effective Date

Ms. Whelan presented Resolution 2023-05 and discussed recently passed legislation that now allows the CDD to keep documents electronically instead of paper documents. Ms. Suit stated that, despite the change, Management still retains the paper documents.

On MOTION by Mr. Murphy and seconded by Mr. Yearout, with all in favor, Resolution 2023-05, Adopting Certain Amendments to the District’s Record Retention Policy; Addressing Conflicts and Severability; and Providing for Severability and an Effective Date, was adopted.

SIXTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of March 31, 2023

Ms. Suit presented the Unaudited Financial Statements as of March 31, 2023.

On MOTION by Mr. Windheuser and seconded by Mr. Murphy, with all in favor, the Unaudited Financial Statements as of March 31, 2023, were accepted.

SEVENTH ORDER OF BUSINESS

Approval of Minutes

- A. November 28, 2022 Landowner’s Meeting**

B. November 28, 2022 Regular Meeting

On MOTION by Mr. Windheuser and seconded by Mr. Puzzo, with all in favor, the November 28, 2022 Landowner's Meeting and the November 28, 2022 Regular Meeting Minutes, as presented, were approved.

EIGHTH ORDER OF BUSINESS**Staff Reports****A. District Counsel: Kutak Rock LLP**

Ms. Whelan stated that the legislative session is underway; an update about changes that will affect the CDD and Supervisors will be provided at the end of the session. She noted that a bill might pass requiring CDD Supervisors to attend an annual four-hour ethics training session. Another bill increasing the sovereign immunity cap amount is being considered.

Discussion ensued regarding potential legislation to allow formation of Resilience Districts, which would be CDD-like, to manage issues in communities/condominiums when the association is having trouble obtaining/collecting the funding needed to make necessary improvements.

B. District Engineer: Clearview Land Design, P.L.

Mr. Fisher reported the following regarding the two out parcels:

- A permit on the eastern parcel was filed with the Southwest Florida Water Management District (SWFWMD) in February but it was removed.
- The PetSuites planned for the western parcel was approved but they then filed a memorandum that they will not be pursuing it at this time.
- A carwash submitted but later withdrew three weeks later.

C. District Manager: Wrathell, Hunt and Associates, LLC

- **NEXT MEETING DATE: July 24, 2023 at 6:00 P.M.**
 - **QUORUM CHECK**

NINTH ORDER OF BUSINESS**Board Members' Comments/Requests**

There were no Board Members' comments or requests.

TENTH ORDER OF BUSINESS

Public Comments

There were no public comments.

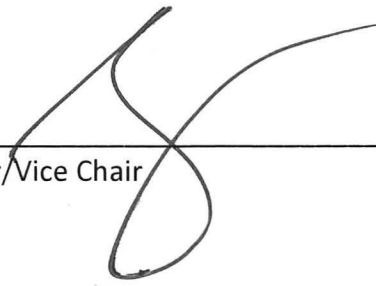
ELEVENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Puzzo and seconded by Mr. Allen, with all in favor, the meeting adjourned at 6:22 p.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]


Secretary/Assistant Secretary


Chair/Vice Chair