

**MINUTES OF MEETING
BOYETTE PARK
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Boyette Park Community Development District held a Regular Meeting on November 28, 2022, immediately following the adjournment of the Landowners' Meeting scheduled to commence at 6:00 p.m., at the Hilton Garden Inn Tampa/Riverview/Brandon, 4328 Garden Vista Drive, Riverview, Florida 33578.

Present were:

Bob Windheuser
Greg Murphy
Joshua Yearout

Vice Chair
Assistant Secretary
Supervisor-Elect

Others present were:

Kristen Suit
Lindsay Whelan (via telephone)

District Manager
District Counsel

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Ms. Suit called the meeting to order at 6:05 p.m.

Supervisors Windheuser and Murphy and Supervisor-Elect Yearout, were present. Supervisor Puzzo and Supervisor-Elect Allen were not present.

SECOND ORDER OF BUSINESS

Public Comments

No members of the public spoke.

THIRD ORDER OF BUSINESS

Administration of Oath of Office to Newly Elected Supervisors [SEATS 1, 2 & 3] and Appointed Supervisor [SEAT 5] (*the following to be provided in a separate package*)

Ms. Suit, a Notary of the State of Florida and duly authorized, administered the Oath of Office to Mr. Murphy, who was appointed at the last meeting, and Mr. Robert Windheuser and Mr. Joshua Yearout, who were elected at the Landowners’ Election.

Ms. Suit and Ms. Whelan briefly explained the following and urged the Board Members to keep their personal and CDD-related emails, files, etc., separate from each other and to avoid communicating with each other about CDD-related matters outside of a meeting:

- A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- B. Membership, Obligations and Responsibilities**
- C. Chapter 190, Florida Statutes**
- D. Financial Disclosure Forms**
 - I. Form 1: Statement of Financial Interests**
 - II. Form 1X: Amendment to Form 1, Statement of Financial Interests**
 - III. Form 1F: Final Statement of Financial Interests**
- E. Form 8B – Memorandum of Voting Conflict**

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2023-01, Canvassing and Certifying the Results of the Landowners’ Election of Supervisors Held Pursuant to Section 190.006(2), Florida Statutes; and Providing for an Effective Date

Ms. Suit presented Resolution 2023-01 and reported the results of the Landowners’ Election, as follows:

Seat 1	Joshua Yearout	1 vote	2-year Term
Seat 2	David Allen	2 votes	4-year Term
Seat 3	Robert Windheuser	2 votes	4-year Term

On MOTION by Mr. Windeheuser and seconded by Mr. Murphy, with all in favor, Resolution 2023-01, Canvassing and Certifying the Results of the Landowners’ Election of Supervisors Held Pursuant to Section 190.006(2), Florida Statutes; and Providing for an Effective Date, was adopted.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2023-02, Designating Certain Officers of the District, and Providing for an Effective Date

Ms. Suit presented Resolution 2023-02. Mr. Windeheuser nominated the following:

- | | |
|---------------------|--------------------|
| Chair | Joshua Yearout |
| Vice Chair | Greg Murphy |
| Secretary | Craig Wrathell |
| Assistant Secretary | Robert Windeheuser |
| Assistant Secretary | David Allen |
| Assistant Secretary | David Puzzo |
| Assistant Secretary | Kristen Suit |

No other nominations were made.

Prior appointments made by the Board for Treasurer and Assistant Treasurer remain unaffected by this Resolution.

On MOTION by Mr. Windeheuser and seconded by Mr. Murphy, with all in favor, Resolution 2023-02, Designating Certain Officers of the District, as nominated, and Providing for an Effective Date, was adopted.

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2023-03, Relating to the Amendment of the General Fund Portion of the Budget for the Fiscal Year Beginning October 1, 2021 and Ending September 30, 2022; and Providing for an Effective Date

Ms. Suit presented Resolution 2023-03. It is necessary to amend the Fiscal Year 2022 budget to account for unanticipated and unbudgeted expenses incurred during the fiscal year.

On MOTION by Mr. Murphy and seconded by Mr. Windeheuser, with all in favor, Resolution 2023-03, Relating to the Amendment of the General Fund Portion of the Budget for the Fiscal Year Beginning October 1, 2021 and Ending September 30, 2022; and Providing for an Effective Date, was adopted.

SEVENTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of October 31, 2022

Ms. Suit presented the Unaudited Financial Statements as of October 31, 2022.

On MOTION by Mr. Yearout and seconded by Mr. Murphy, with all in favor, the Unaudited Financial Statements as of October 31, 2022, were accepted.

EIGHTH ORDER OF BUSINESS

Approval of September 26, 2022 Public Hearings and Regular Meeting Minutes

Ms. Suit presented the September 26, 2022 Public Hearings and Regular Meeting Minutes.

On MOTION by Mr. Murphy and seconded by Mr. Windheuser with all in favor, the September 26, 2022 Public Hearings and Regular Meeting Minutes, as presented, were approved.

NINTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: *Kutak Rock LLP*

There was no report.

B. District Engineer: *Clearview Land Design, P.L.*

There was no report.

C. District Manager: *Wrathell, Hunt and Associates, LLC*

- **NEXT MEETING DATE: April 24, 2023 at 6:00 P.M.**
 - **QUORUM CHECK**

TENTH ORDER OF BUSINESS

Board Members' Comments/Requests

There were no Board Members' comments or requests.

ELEVENTH ORDER OF BUSINESS

Public Comments

There were no public comments.

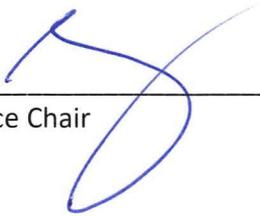
TWELFTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Murphy and seconded by Mr. Yearout, with all in favor, the meeting adjourned at 6:26 p.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]


Secretary/Assistant Secretary


Chair/Vice Chair