

# **BOYETTE PARK**

## **COMMUNITY DEVELOPMENT DISTRICT**

**July 24, 2023**

## **BOARD OF SUPERVISORS PUBLIC HEARING AND REGULAR MEETING AGENDA**

**BOYETTE PARK**  
**COMMUNITY DEVELOPMENT DISTRICT**

**AGENDA**  
**LETTER**

**Boyette Park Community Development District**  
**OFFICE OF THE DISTRICT MANAGER**  
**2300 Glades Road, Suite 410W•Boca Raton, Florida 33431**  
**Phone: (561) 571-0010•Toll-free: (877) 276-0889•Fax: (561) 571-0013**

July 17, 2023

Board of Supervisors  
Boyette Park Community Development District

|                                                                                                                                           |
|-------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b><u>ATTENDEES:</u></b><br/>Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.</p> |
|-------------------------------------------------------------------------------------------------------------------------------------------|

Dear Board Members:

The Board of Supervisors of the Boyette Park Community Development District will hold a Public Hearing and Regular Meeting on July 24, 2023 at 6:00 p.m., at the Hilton Garden Inn Tampa/Riverview/Brandon, 4328 Garden Vista Drive, Riverview, Florida 33578. The agenda is as follows:

1. Call to Order/Roll Call
2. Public Comments
3. Public Hearing on Adoption of Fiscal Year 2023/2024 Budget
  - A. Affidavit of Publication
  - B. Consideration of Resolution 2023-06, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2023, and Ending September 30, 2024; Authorizing Budget Amendments; and Providing an Effective Date
4. Consideration of Resolution 2023-07, Making a Determination of Benefit and Imposing Special Assessments for Fiscal Year 2023/2024; Providing for the Collection and Enforcement of Special Assessments; Certifying an Assessment Roll; Providing for Amendments to the Assessment Roll; Providing a Severability Clause; and Providing an Effective Date
5. Consideration of Resolution 2023-08, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2023/2024 and Providing for an Effective Date
6. Update: General Election - November 5, 2024 [Seat 1, 4 & 5]
  - Qualifying Period: Noon, Monday, June 10, 2024 - Noon, Friday, June 14, 2024
7. Acceptance of Unaudited Financial Statements as of June 30, 2023

- 8. Approval of April 24, 2023 Regular Meeting Minutes
- 9. Staff Reports
  - A. District Counsel: *Kutak Rock LLP*
  - B. District Engineer: *Clearview Land Design, P.L.*
  - C. District Manager: *Wrathell, Hunt and Associates, LLC*
    - 644 Registered Voters in District as of April 15, 2023
    - NEXT MEETING DATE: February 26, 2024 at 6:00 PM

○ QUORUM CHECK

|        |                   |                          |           |                          |       |                          |    |
|--------|-------------------|--------------------------|-----------|--------------------------|-------|--------------------------|----|
| SEAT 1 | JOSHUA YEAROUT    | <input type="checkbox"/> | IN PERSON | <input type="checkbox"/> | PHONE | <input type="checkbox"/> | NO |
| SEAT 2 | DAVID ALLEN       | <input type="checkbox"/> | IN PERSON | <input type="checkbox"/> | PHONE | <input type="checkbox"/> | NO |
| SEAT 3 | ROBERT WINDHEUSER | <input type="checkbox"/> | IN PERSON | <input type="checkbox"/> | PHONE | <input type="checkbox"/> | NO |
| SEAT 4 | DAVID PUZZO       | <input type="checkbox"/> | IN PERSON | <input type="checkbox"/> | PHONE | <input type="checkbox"/> | NO |
| SEAT 5 | GREG MURPHY       | <input type="checkbox"/> | IN PERSON | <input type="checkbox"/> | PHONE | <input type="checkbox"/> | NO |

- 10. Board Members' Comments/Requests
- 11. Public Comments
- 12. Adjournment

Should have any questions or concerns, please do not hesitate to contact me directly at (410) 207-1802.

Sincerely,  
  
Kristen Suit  
District Manager

**FOR BOARD MEMBERS AND STAFF TO ATTEND BY TELEPHONE:**  
**CALL-IN NUMBER: 1-888-354-0094**  
**PARTICIPANT PASSCODE: 943 865 3730**

**BOYETTE PARK**  
**COMMUNITY DEVELOPMENT DISTRICT**

**3A**

# Tampa Bay Times

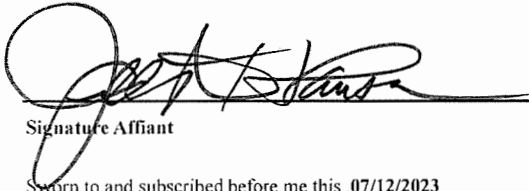
Published Daily

STATE OF FLORIDA  
COUNTY OF Hillsborough

} SS

Before the undersigned authority personally appeared **Jill Harrison** who on oath says that he/she is **Legal Advertising Representative** of the **Tampa Bay Times** a daily newspaper printed in St. Petersburg, in Pinellas County, Florida; that the attached copy of advertisement, being a Legal Notice in the matter **RE: FY2024 Budget Hearing and Meeting** was published in said newspaper by print in the issues of: **7/ 5/23, 7/12/23** or by publication on the newspaper's website, if authorized, on

Affiant further says the said **Tampa Bay Times** is a newspaper published in **Hillsborough** County, Florida and that the said newspaper has heretofore been continuously published in said **Hillsborough** County, Florida each day and has been entered as a second class mail matter at the post office in said **Hillsborough** County, Florida for a period of one year next preceding the first publication of the attached copy of advertisement, and affiant further says that he/she neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

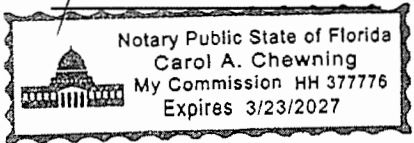
  
\_\_\_\_\_  
Signature Affiant

Sworn to and subscribed before me this **07/12/2023**

\_\_\_\_\_  
Signature of Notary Public

Personally known  or produced identification

Type of identification produced



**BOYETTE PARK COMMUNITY DEVELOPMENT DISTRICT**

**NOTICE OF PUBLIC HEARING TO CONSIDER THE ADOPTION OF THE FISCAL YEAR 2023/2024 BUDGET; AND NOTICE OF REGULAR BOARD OF SUPERVISORS' MEETING.**

The Board of Supervisors ("Board") of the Boyette Park Community Development District ("District") will hold a public hearing on July 24, 2023 at 6:00 p.m. at Hilton Garden Inn Tampa/Riverview/Brandon, 4328 Garden Vista Drive, Riverview, Florida 33578, for the purpose of hearing comments and objections on the adoption of the proposed budget ("Proposed Budget") of the District for the fiscal year beginning October 1, 2023 and ending September 30, 2024 ("Fiscal Year 2023/2024"). A regular board meeting of the District will also be held at that time where the Board may consider any other business that may properly come before it. A copy of the agenda and Proposed Budget may be obtained at the offices of the District Manager, Wrathell, Hunt and Associates, LLC, 2300 Glades Road, Suite 410W, Boca Raton, Florida 33431, (561) 571-0010 ("District Manager's Office"), during normal business hours, or by visiting the District's website at [www.Boyette Parkcdd.org](http://www.BoyetteParkcdd.org).

The public hearing and meeting are open to the public and will be conducted in accordance with the provisions of Florida law. The public hearing and meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when Board Supervisors or District Staff may participate by speaker telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the public hearing or meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Kristen Suit  
District Manager

Published 7/5, 7/12/2023 0000294519

**BOYETTE PARK**  
**COMMUNITY DEVELOPMENT DISTRICT**

**3B**

## RESOLUTION 2023-06

### THE ANNUAL APPROPRIATION RESOLUTION OF THE BOYETTE PARK COMMUNITY DEVELOPMENT DISTRICT RELATING TO THE ANNUAL APPROPRIATIONS AND ADOPTING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024; AUTHORIZING BUDGET AMENDMENTS; AND PROVIDING AN EFFECTIVE DATE.

**WHEREAS**, the District Manager has, prior to the fifteenth (15<sup>th</sup>) day in June 2023, submitted to the Board of Supervisors (“**Board**”) of the Boyette Park Community Development District (“**District**”) a proposed budget (“**Proposed Budget**”) for the fiscal year beginning October 1, 2023 and ending September 30, 2024 (“**Fiscal Year 2023/2024**”) along with an explanatory and complete financial plan for each fund of the District, pursuant to the provisions of Section 190.008(2)(a), *Florida Statutes*; and

**WHEREAS**, at least sixty (60) days prior to the adoption of the Proposed Budget, the District filed a copy of the Proposed Budget with the local governing authorities having jurisdiction over the area included in the District pursuant to the provisions of Section 190.008(2)(b), *Florida Statutes*; and

**WHEREAS**, the Board set a public hearing thereon and caused notice of such public hearing to be given by publication pursuant to Section 190.008(2)(a), *Florida Statutes*; and

**WHEREAS**, the District Manager posted the Proposed Budget on the District’s website at least two days before the public hearing; and

**WHEREAS**, Section 190.008(2)(a), *Florida Statutes*, requires that, prior to October 1<sup>st</sup> of each year, the District Board, by passage of the Annual Appropriation Resolution, shall adopt a budget for the ensuing fiscal year and appropriate such sums of money as the Board deems necessary to defray all expenditures of the District during the ensuing fiscal year; and

**WHEREAS**, the District Manager has prepared a Proposed Budget, whereby the budget shall project the cash receipts and disbursements anticipated during a given time period, including reserves for contingencies for emergency or other unanticipated expenditures during the fiscal year.

### **NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE BOYETTE PARK COMMUNITY DEVELOPMENT DISTRICT:**

#### **Section 1. Budget**

- a. That the Board has reviewed the Proposed Budget, a copy of which is on file with the office of the District Manager and at the District’s Records Office, and hereby approves certain amendments thereto, as shown in Section 2 below.
- b. That Proposed Budget, attached hereto as **Exhibit “A,”** as amended by the Board, is



hereby adopted in accordance with the provisions of Section 190.008(2)(a), *Florida Statutes*, (“**Adopted Budget**”) and incorporated herein by reference; provided, however, that the comparative figures contained in the Adopted Budget may be subsequently revised as deemed necessary by the District Manager to reflect actual revenues and expenditures.

- c. That the Adopted Budget, as amended, shall be maintained in the office of the District Manager and at the District’s Local Records Office and identified as “The Budget for the Boyette Park Community Development District for the Fiscal Year Ending September 30, 2024.”
- d. The final Adopted Budget shall be posted by the District Manager on the District’s official website within thirty (30) days after adoption and shall remain on the website for at least two years.

**Section 2. Appropriations**

There is hereby appropriated out of the revenues of the District, for the Fiscal Year 2023/2024, the sum of \$493,686 to be raised by the levy of assessments and/or otherwise, which sum is deemed by the Board to be necessary to defray all expenditures of the District during said budget year, to be divided and appropriated in the following fashion:

|                                |           |
|--------------------------------|-----------|
| TOTAL GENERAL FUND             | \$101,308 |
| DEBT SERVICE FUND, SERIES 2018 | \$392,378 |
| TOTAL ALL FUNDS                | \$493,686 |

**Section 3. Budget Amendments**

Pursuant to Section 189.016, *Florida Statutes*, the District may, at any time within Fiscal Year 2023/2024 or within 60 days following the end of Fiscal Year 2023/2024 may amend its Adopted Budget for that fiscal year as follows:

- a. A line-item appropriation for expenditures within a fund may be decreased or increased by motion of the Board recorded in the minutes, and approving the expenditure, if the total appropriations of the fund do not increase.
- b. The District Manager or Treasurer may approve an expenditure that would increase or decrease a line-item appropriation for expenditures within a fund if the total appropriations of the fund do not increase and if either (i) the aggregate change in the original appropriation item does not exceed the greater of \$15,000 or 15% of the original appropriation, or (ii) such expenditure is authorized by separate disbursement or spending resolution.

- c. Any other budget amendments shall be adopted by resolution and consistent with Florida law.

The District Manager or Treasurer must establish that any amendments to the budget under paragraph c. above are posed to the District’s website within 5 days after adoption and remain on the website for at least two years.

**Section 4. Effective Date.** This Resolution shall take effect immediately upon adoption.

**PASSED AND ADOPTED THIS 24TH DAY OF JULY 2023.**

ATTEST:

**BOYETTE PARK COMMUNITY  
DEVELOPMENT DISTRICT**

\_\_\_\_\_  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chair/Vice Chair, Board of Supervisors

**Exhibit A:** Budget Fiscal Year 2023/2024

**Exhibit A**

Budget Fiscal Year 2023/2024

**BOYETTE PARK  
COMMUNITY DEVELOPMENT DISTRICT  
PROPOSED BUDGET  
FISCAL YEAR 2024**

**BOYETTE PARK  
COMMUNITY DEVELOPMENT DISTRICT  
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**BOYETTE PARK  
COMMUNITY DEVELOPMENT DISTRICT  
GENERAL FUND BUDGET  
FISCAL YEAR 2024**

|                                                              | Fiscal Year 2023             |                                |                                   |                                | Proposed<br>Budget<br>FY 2024 |
|--------------------------------------------------------------|------------------------------|--------------------------------|-----------------------------------|--------------------------------|-------------------------------|
|                                                              | Adopted<br>Budget<br>FY 2023 | Actual<br>through<br>3/31/2023 | Projected<br>through<br>9/30/2023 | Total<br>Actual &<br>Projected |                               |
| <b>REVENUES</b>                                              |                              |                                |                                   |                                |                               |
| Assessment levy: on-roll - gross                             | \$ 105,529                   |                                |                                   |                                | \$ 105,529                    |
| Allowable discounts (4%)                                     | (4,221)                      |                                |                                   |                                | (4,221)                       |
| Assessment levy: on-roll - net                               | 101,308                      | \$ 99,449                      | \$ 1,859                          | \$ 101,308                     | 101,308                       |
| Total revenues                                               | 101,308                      | 99,449                         | 1,859                             | 101,308                        | 101,308                       |
| <b>EXPENDITURES</b>                                          |                              |                                |                                   |                                |                               |
| <b>Professional &amp; administrative</b>                     |                              |                                |                                   |                                |                               |
| Supervisors                                                  | 3,230                        | 646                            | 2,584                             | 3,230                          | 3,230                         |
| Management/accounting/recording                              | 48,000                       | 24,000                         | 24,000                            | 48,000                         | 48,000                        |
| Legal                                                        | 14,750                       | 1,588                          | 13,162                            | 14,750                         | 14,750                        |
| Engineering                                                  | 2,000                        | -                              | 2,000                             | 2,000                          | 2,000                         |
| Audit                                                        | 4,600                        | 4,600                          | -                                 | 4,600                          | 4,600                         |
| Arbitrage rebate calculation*                                | 750                          | -                              | 750                               | 750                            | 750                           |
| Dissemination agent*                                         | 1,000                        | 500                            | 500                               | 1,000                          | 1,000                         |
| Trustee*                                                     | 3,750                        | -                              | 3,750                             | 3,750                          | 3,750                         |
| Telephone                                                    | 200                          | 100                            | 100                               | 200                            | 200                           |
| Postage                                                      | 500                          | 84                             | 416                               | 500                            | 500                           |
| Printing & binding                                           | 500                          | 250                            | 250                               | 500                            | 500                           |
| Legal advertising                                            | 1,150                        | 1,454                          | -                                 | 1,454                          | 1,150                         |
| Annual special district fee                                  | 175                          | 175                            | -                                 | 175                            | 175                           |
| Insurance                                                    | 6,266                        | 5,988                          | -                                 | 5,988                          | 6,266                         |
| Contingencies/bank charges                                   | 500                          | 89                             | 411                               | 500                            | 500                           |
| Website hosting & maintenance                                | 705                          | 705                            | -                                 | 705                            | 705                           |
| Website ADA compliance                                       | 210                          | 210                            | -                                 | 210                            | 210                           |
| Tax collector                                                | 2,109                        | 1,988                          | -                                 | 1,988                          | 2,109                         |
| Total expenditures                                           | 90,395                       | 42,377                         | 47,923                            | 90,300                         | 90,395                        |
| Excess/(deficiency) of revenues<br>over/(under) expenditures | 10,913                       | 57,072                         | (46,064)                          | 11,008                         | 10,913                        |
| Fund balance - beginning (unaudited)                         | 7,358                        | 5,288                          | 62,360                            | 5,288                          | 16,296                        |
| Fund balance - ending (projected)                            |                              |                                |                                   |                                |                               |
| Assigned                                                     |                              |                                |                                   |                                |                               |
| Working capital                                              | 18,270                       | 18,270                         | 18,270                            | 18,270                         | 18,270                        |
| Unassigned                                                   | 1                            | 44,090                         | (1,974)                           | (1,974)                        | 8,939                         |
| Fund balance - ending                                        | \$ 18,271                    | \$ 62,360                      | \$ 16,296                         | \$ 16,296                      | \$ 27,209                     |

\* These items will be realized when bonds are issued

**BOYETTE PARK  
COMMUNITY DEVELOPMENT DISTRICT  
DEBT SERVICE FUND BUDGET - SERIES 2018  
FISCAL YEAR 2024**

|                                                                   | Fiscal Year 2023             |                                |                                   | Total<br>Actual &<br>Projected | Proposed<br>Budget<br>FY 2024 |
|-------------------------------------------------------------------|------------------------------|--------------------------------|-----------------------------------|--------------------------------|-------------------------------|
|                                                                   | Adopted<br>Budget<br>FY 2023 | Actual<br>through<br>3/31/2023 | Projected<br>through<br>9/30/2023 |                                |                               |
| <b>REVENUES</b>                                                   |                              |                                |                                   |                                |                               |
| Assessment levy: on-roll                                          | \$ 407,925                   |                                |                                   |                                | \$ 407,925                    |
| Allowable discounts (4%)                                          | (16,317)                     |                                |                                   |                                | (16,317)                      |
| Net assessment levy - on-roll                                     | 391,608                      | \$ 384,722                     | \$ 6,886                          | \$ 391,608                     | 391,608                       |
| Interest                                                          | -                            | 6,933                          | -                                 | 6,933                          | -                             |
| Total revenues                                                    | 391,608                      | 391,655                        | 6,886                             | 398,541                        | 391,608                       |
| <b>EXPENDITURES</b>                                               |                              |                                |                                   |                                |                               |
| <b>Debt service</b>                                               |                              |                                |                                   |                                |                               |
| Principal                                                         | 110,000                      | -                              | 110,000                           | 110,000                        | 115,000                       |
| Principal prepayment                                              | -                            | 5,000                          | -                                 | 5,000                          | -                             |
| Interest                                                          | 273,765                      | 136,883                        | 136,882                           | 273,765                        | 269,219                       |
| Tax collector                                                     | 8,159                        | 7,691                          | 468                               | 8,159                          | 8,159                         |
| Total expenditures                                                | 391,924                      | 149,574                        | 247,350                           | 396,924                        | 392,378                       |
| Excess/(deficiency) of revenues<br>over/(under) expenditures      | (316)                        | 242,081                        | (240,464)                         | 1,617                          | (770)                         |
| Fund balance:                                                     |                              |                                |                                   |                                |                               |
| Beginning fund balance (unaudited)                                | 352,953                      | 357,977                        | 600,058                           | 357,977                        | 359,594                       |
| Ending fund balance (projected)                                   | <u>352,637</u>               | <u>600,058</u>                 | <u>359,594</u>                    | <u>359,594</u>                 | <u>358,824</u>                |
| Use of fund balance:                                              |                              |                                |                                   |                                |                               |
| Debt service reserve account balance (required)                   |                              |                                |                                   |                                | (192,056)                     |
| Interest expense - November 1, 2024                               |                              |                                |                                   |                                | (132,079)                     |
| Projected fund balance surplus/(deficit) as of September 30, 2024 |                              |                                |                                   |                                | <u>\$ 34,689</u>              |

**BOYETTE PARK  
COMMUNITY DEVELOPMENT DISTRICT  
SERIES 2018 AMORTIZATION SCHEDULE**

|          | <b>Principal</b> | <b>Coupon Rate</b> | <b>Interest</b> | <b>Debt Service</b> | <b>Bond Balance</b> |
|----------|------------------|--------------------|-----------------|---------------------|---------------------|
| 11/01/23 |                  |                    | 134,609.38      | 134,609.38          | 5,385,000.00        |
| 05/01/24 | 115,000.00       | 4.400%             | 134,609.38      | 249,609.38          | 5,270,000.00        |
| 11/01/24 |                  |                    | 132,079.38      | 132,079.38          | 5,270,000.00        |
| 05/01/25 | 120,000.00       | 4.400%             | 132,079.38      | 252,079.38          | 5,150,000.00        |
| 11/01/25 |                  |                    | 129,439.38      | 129,439.38          | 5,150,000.00        |
| 05/01/26 | 125,000.00       | 4.400%             | 129,439.38      | 254,439.38          | 5,025,000.00        |
| 11/01/26 |                  |                    | 126,689.38      | 126,689.38          | 5,025,000.00        |
| 05/01/27 | 130,000.00       | 4.400%             | 126,689.38      | 256,689.38          | 4,895,000.00        |
| 11/01/27 |                  |                    | 123,829.38      | 123,829.38          | 4,895,000.00        |
| 05/01/28 | 135,000.00       | 4.400%             | 123,829.38      | 258,829.38          | 4,760,000.00        |
| 11/01/28 |                  |                    | 120,859.38      | 120,859.38          | 4,760,000.00        |
| 05/01/29 | 140,000.00       | 5.000%             | 120,859.38      | 260,859.38          | 4,620,000.00        |
| 11/01/29 |                  |                    | 117,359.38      | 117,359.38          | 4,620,000.00        |
| 05/01/30 | 150,000.00       | 5.000%             | 117,359.38      | 267,359.38          | 4,470,000.00        |
| 11/01/30 |                  |                    | 113,609.38      | 113,609.38          | 4,470,000.00        |
| 05/01/31 | 155,000.00       | 5.000%             | 113,609.38      | 268,609.38          | 4,315,000.00        |
| 11/01/31 |                  |                    | 109,734.38      | 109,734.38          | 4,315,000.00        |
| 05/01/32 | 165,000.00       | 5.000%             | 109,734.38      | 274,734.38          | 4,150,000.00        |
| 11/01/32 |                  |                    | 105,609.38      | 105,609.38          | 4,150,000.00        |
| 05/01/33 | 175,000.00       | 5.000%             | 105,609.38      | 280,609.38          | 3,975,000.00        |
| 11/01/33 |                  |                    | 101,234.38      | 101,234.38          | 3,975,000.00        |
| 05/01/34 | 180,000.00       | 5.000%             | 101,234.38      | 281,234.38          | 3,795,000.00        |
| 11/01/34 |                  |                    | 96,734.38       | 96,734.38           | 3,795,000.00        |
| 05/01/35 | 190,000.00       | 5.000%             | 96,734.38       | 286,734.38          | 3,605,000.00        |
| 11/01/35 |                  |                    | 91,984.38       | 91,984.38           | 3,605,000.00        |
| 05/01/36 | 200,000.00       | 5.000%             | 91,984.38       | 291,984.38          | 3,405,000.00        |
| 11/01/36 |                  |                    | 86,984.38       | 86,984.38           | 3,405,000.00        |
| 05/01/37 | 210,000.00       | 5.000%             | 86,984.38       | 296,984.38          | 3,195,000.00        |
| 11/01/37 |                  |                    | 81,734.38       | 81,734.38           | 3,195,000.00        |
| 05/01/38 | 220,000.00       | 5.000%             | 81,734.38       | 301,734.38          | 2,975,000.00        |
| 11/01/38 |                  |                    | 76,234.38       | 76,234.38           | 2,975,000.00        |
| 05/01/39 | 235,000.00       | 5.125%             | 76,234.38       | 311,234.38          | 2,740,000.00        |
| 11/01/39 |                  |                    | 70,212.50       | 70,212.50           | 2,740,000.00        |
| 05/01/40 | 245,000.00       | 5.125%             | 70,212.50       | 315,212.50          | 2,495,000.00        |
| 11/01/40 |                  |                    | 63,934.38       | 63,934.38           | 2,495,000.00        |
| 05/01/41 | 260,000.00       | 5.125%             | 63,934.38       | 323,934.38          | 2,235,000.00        |
| 11/01/41 |                  |                    | 57,271.88       | 57,271.88           | 2,235,000.00        |
| 05/01/42 | 275,000.00       | 5.125%             | 57,271.88       | 332,271.88          | 1,960,000.00        |



**BOYETTE PARK  
COMMUNITY DEVELOPMENT DISTRICT  
SERIES 2018 AMORTIZATION SCHEDULE**

|              | <b>Principal</b>    | <b>Coupon Rate</b> | <b>Interest</b>     | <b>Debt Service</b> | <b>Bond Balance</b> |
|--------------|---------------------|--------------------|---------------------|---------------------|---------------------|
| 11/01/42     |                     |                    | 50,225.00           | 50,225.00           | 1,960,000.00        |
| 05/01/43     | 285,000.00          | 5.125%             | 50,225.00           | 335,225.00          | 1,675,000.00        |
| 11/01/43     |                     |                    | 42,921.88           | 42,921.88           | 1,675,000.00        |
| 05/01/44     | 300,000.00          | 5.125%             | 42,921.88           | 342,921.88          | 1,375,000.00        |
| 11/01/44     |                     |                    | 35,234.38           | 35,234.38           | 1,375,000.00        |
| 05/01/45     | 320,000.00          | 5.125%             | 35,234.38           | 355,234.38          | 1,055,000.00        |
| 11/01/45     |                     |                    | 27,034.38           | 27,034.38           | 1,055,000.00        |
| 05/01/46     | 335,000.00          | 5.125%             | 27,034.38           | 362,034.38          | 720,000.00          |
| 11/01/46     |                     |                    | 18,450.00           | 18,450.00           | 720,000.00          |
| 05/01/47     | 350,000.00          | 5.125%             | 18,450.00           | 368,450.00          | 370,000.00          |
| 11/01/47     |                     |                    | 9,481.25            | 9,481.25            | 370,000.00          |
| 05/01/48     | 370,000.00          | 5.125%             | 9,481.25            | 379,481.25          | -                   |
| <b>Total</b> | <b>5,385,000.00</b> |                    | <b>4,246,981.46</b> | <b>9,631,981.46</b> |                     |

**BOYETTE PARK  
COMMUNITY DEVELOPMENT DISTRICT  
ASSESSMENT COMPARISON  
PROJECTED FISCAL YEAR 2024 ASSESSMENTS**

| On-Roll               |              |                                                    |                                               |                                                  |                                                      |
|-----------------------|--------------|----------------------------------------------------|-----------------------------------------------|--------------------------------------------------|------------------------------------------------------|
| <u>Product/Parcel</u> | <u>Units</u> | <u>FY 2024 O&amp;M<br/>Assessment<br/>per Unit</u> | <u>FY 2024 DS<br/>Assessment<br/>per Unit</u> | <u>FY 2024 Total<br/>Assessment<br/>per Unit</u> | <u>FY 2023<br/>Total<br/>Assessment<br/>per Unit</u> |
| 18' TH                | 73           | \$ 254.90                                          | \$ 600.00                                     | \$ 854.90                                        | \$ 854.90                                            |
| 24' TH                | 75           | 254.90                                             | 600.00                                        | 854.90                                           | 854.90                                               |
| 30' PV                | 80           | 254.90                                             | 825.00                                        | 1,079.90                                         | 1,079.90                                             |
| 50' SF                | 132          | 254.90                                             | 1,300.00                                      | 1,554.90                                         | 1,554.90                                             |
| 60' SF                | 54           | 254.90                                             | 1,525.00                                      | 1,779.90                                         | 1,779.90                                             |
| <b>Total</b>          | <b>414</b>   |                                                    |                                               |                                                  |                                                      |

**BOYETTE PARK**  
**COMMUNITY DEVELOPMENT DISTRICT**

**4**

**RESOLUTION 2023-07**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE BOYETTE PARK COMMUNITY DEVELOPMENT DISTRICT MAKING A DETERMINATION OF BENEFIT AND IMPOSING SPECIAL ASSESSMENTS FOR FISCAL YEAR 2023/2024; PROVIDING FOR THE COLLECTION AND ENFORCEMENT OF SPECIAL ASSESSMENTS; CERTIFYING AN ASSESSMENT ROLL; PROVIDING FOR AMENDMENTS TO THE ASSESSMENT ROLL; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Boyette Park Community Development District ("**District**") is a local unit of special-purpose government established pursuant to Chapter 190, *Florida Statutes*, for the purpose of providing, operating, and maintaining infrastructure improvements, facilities, and services to the lands within the District; and

**WHEREAS**, the District is located in Hillsborough County, Florida ("**County**"); and

**WHEREAS**, the District has constructed or acquired various infrastructure improvements and provides certain services in accordance with the District's adopted capital improvement plan and Chapter 190, *Florida Statutes*; and

**WHEREAS**, the Board of Supervisors ("**Board**") of the District hereby determines to undertake various operations and maintenance and other activities described in the District's budget ("**Adopted Budget**") for the fiscal year beginning October 1, 2023 and ending September 30, 2024 ("**Fiscal Year 2023/2024**"), attached hereto as **Exhibit "A"**, and incorporated by reference herein; and

**WHEREAS**, the District must obtain sufficient funds to provide for the operation and maintenance of the services and facilities provided by the District as described in the Adopted Budget; and

**WHEREAS**, the provision of such services, facilities, and operations is a benefit to lands within the District; and

**WHEREAS**, Chapter 190, *Florida Statutes*, provides that the District may impose special assessments on benefitted lands within the District; and

**WHEREAS**, it is in the best interests of the District to proceed with the imposition of the special assessments for operations and maintenance in the amount set forth in the Adopted Budget; and

**WHEREAS**, the District has previously levied an assessment for debt service, which the District desires to collect for Fiscal Year 2023/2024; and

**WHEREAS**, Chapter 197, *Florida Statutes*, provides a mechanism pursuant to which such special assessments may be placed on the tax roll and collected by the local tax collector (“**Uniform Method**”), and the District has previously authorized the use of the Uniform Method by, among other things, entering into agreements with the Property Appraiser and Tax Collector of the County for that purpose; and

**WHEREAS**, it is in the best interests of the District to adopt the assessment roll (“**Assessment Roll**”) attached to this Resolution as **Exhibit “B”** and incorporated as a material part of this Resolution by this reference, and to certify the Assessment Roll to the County Tax Collector pursuant to the Uniform Method; and

**WHEREAS**, it is in the best interests of the District to permit the District Manager to amend the Assessment Roll, certified to the County Tax Collector by this Resolution, as the Property Appraiser updates the property roll for the County, for such time as authorized by Florida law.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE BOYETTE PARK COMMUNITY DEVELOPMENT DISTRICT:**

**SECTION 1. BENEFIT & ALLOCATION FINDINGS.** The Board hereby finds and determines that the provision of the services, facilities, and operations as described in **Exhibit “A”** confers a special and peculiar benefit to the lands within the District, which benefit exceeds or equals the cost of the assessments. The allocation of the assessments to the specially benefitted lands, as show in **Exhibits “A” and “B,”** is hereby found to be fair and reasonable.

**SECTION 2. ASSESSMENT IMPOSITION.** Pursuant to Chapters 190 and 197, *Florida Statutes*, and using the procedures authorized by Florida law for the levy and collection of special assessments, a special assessment for operation and maintenance is hereby imposed and levied on benefitted lands within the District, and in accordance with **Exhibits “A” and “B.”** The lien of the special assessments for operations and maintenance imposed and levied by this Resolution shall be effective upon passage of this Resolution.

**SECTION 3. COLLECTION.** The collection of the operations and maintenance special assessments and previously levied debt service assessments shall be at the same time and in the same manner as County taxes in accordance with the Uniform Method, as indicated on **Exhibits “A” and “B.”** The decision to collect special assessments by any particular method – e.g., on the tax roll or by direct bill – does not mean that such method will be used to collect special assessments in future years, and the District reserves the right in its sole discretion to select collection methods in any given year, regardless of past practices.

**SECTION 4. ASSESSMENT ROLL.** The Assessment Roll, attached to this Resolution as **Exhibit “B,”** is hereby certified to the County Tax Collector and shall be collected by the County Tax Collector in the same manner and time as County taxes. The proceeds therefrom shall be paid to the District.

**SECTION 5. ASSESSMENT ROLL AMENDMENT.** The District Manager shall keep apprised of all updates made to the County property roll by the Property Appraiser after the date of this Resolution and shall amend the Assessment Roll in accordance with any such updates, for such time as authorized by Florida law, to the County property roll. After any amendment of the Assessment Roll, the District Manager shall file the updates in the District records.

**SECTION 6. SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

**SECTION 7. EFFECTIVE DATE.** This Resolution shall take effect upon the passage and adoption of this Resolution by the Board.

**PASSED AND ADOPTED** this 24th day of July 2023.

ATTEST:

**BOYETTE PARK COMMUNITY  
DEVELOPMENT DISTRICT**

---

Secretary/Assistant Secretary

---

Chair/Vice Chair, Board of Supervisors

**Exhibit A:** Budget  
**Exhibit B:** Assessment Roll

**BOYETTE PARK**  
**COMMUNITY DEVELOPMENT DISTRICT**

**5**

**RESOLUTION 2023-08**

**A RESOLUTION OF THE BOYETTE PARK COMMUNITY DEVELOPMENT DISTRICT DESIGNATING DATES, TIMES AND LOCATIONS FOR REGULAR MEETINGS OF THE BOARD OF SUPERVISORS OF THE DISTRICT FOR FISCAL YEAR 2023/2024 AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, the Boyette Park Community Development District (“District”) is a local unit of special-purpose government created by, and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within unincorporated Hillsborough County, Florida; and

**WHEREAS**, the Board of Supervisors of the District (“Board”) is statutorily authorized to exercise the powers granted to the District; and

**WHEREAS**, all meetings of the Board shall be open to the public and governed by the provisions of Chapter 286, *Florida Statutes*; and

**WHEREAS**, the Board is statutorily required to file annually, with the local governing authority and the Florida Department of Economic Opportunity, a schedule of its regular meetings.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE BOYETTE PARK COMMUNITY DEVELOPMENT DISTRICT:**

**SECTION 1. ADOPTING REGULAR MEETING SCHEDULE.** Regular meetings of the District’s Board shall be held during Fiscal Year 2023/2024 as provided on the schedule attached hereto as **Exhibit A**.

**SECTION 2. FILING REQUIREMENT.** In accordance with Section 189.015(1), *Florida Statutes*, the District’s Secretary is hereby directed to file a schedule of the District’s regular meetings annually with Hillsborough County and the Florida Department of Economic Opportunity.

**SECTION 3. EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

**PASSED AND ADOPTED** this 24th day of July, 2023.

Attest:

**BOYETTE PARK COMMUNITY  
DEVELOPMENT DISTRICT**

---

Secretary/Assistant Secretary

---

Chair/Vice Chair, Board of Supervisors



**Exhibit A**

| <b>BOYETTE PARK COMMUNITY DEVELOPMENT DISTRICT</b>                                                     |                                   |                |
|--------------------------------------------------------------------------------------------------------|-----------------------------------|----------------|
|                                                                                                        |                                   |                |
| <b>BOARD OF SUPERVISORS FISCAL YEAR 2023/2024 MEETING SCHEDULE</b>                                     |                                   |                |
|                                                                                                        |                                   |                |
| <b>LOCATION</b>                                                                                        |                                   |                |
| <i>Hilton Garden Inn Tampa/Riverview/Brandon<br/>4328 Garden Vista Drive, Riverview, Florida 33578</i> |                                   |                |
|                                                                                                        |                                   |                |
| <b>DATE</b>                                                                                            | <b>POTENTIAL DISCUSSION/FOCUS</b> | <b>TIME</b>    |
|                                                                                                        |                                   |                |
| <b>February 26, 2024</b>                                                                               | <b>Regular Meeting</b>            | <b>6:00 PM</b> |
|                                                                                                        |                                   |                |
| <b>April 22, 2024</b>                                                                                  | <b>Regular Meeting</b>            | <b>6:00 PM</b> |
|                                                                                                        |                                   |                |
| <b>July 22, 2024</b>                                                                                   | <b>Regular Meeting</b>            | <b>6:00 PM</b> |
|                                                                                                        |                                   |                |

**BOYETTE PARK**  
**COMMUNITY DEVELOPMENT DISTRICT**

**UNAUDITED**  
**FINANCIAL**  
**STATEMENTS**

**BOYETTE PARK  
COMMUNITY DEVELOPMENT DISTRICT  
FINANCIAL STATEMENTS  
UNAUDITED  
JUNE 30, 2023**

**BOYETTE PARK  
COMMUNITY DEVELOPMENT DISTRICT  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
JUNE 30, 2023**

|                                      | General<br>Fund | Debt<br>Service<br>Fund | Total<br>Governmental<br>Funds |
|--------------------------------------|-----------------|-------------------------|--------------------------------|
| <b>ASSETS</b>                        |                 |                         |                                |
| Cash                                 | \$ 48,779       | \$ -                    | \$ 48,779                      |
| Investments                          |                 |                         |                                |
| Revenue                              | -               | 172,327                 | 172,327                        |
| Reserve                              | -               | 191,249                 | 191,249                        |
| Prepayment                           | -               | 284                     | 284                            |
| Cost of issuance                     | -               | 2                       | 2                              |
| Due from general fund                | -               | 2,979                   | 2,979                          |
| Total assets                         | \$ 48,779       | \$ 366,841              | \$ 415,620                     |
| <b>LIABILITIES AND FUND BALANCES</b> |                 |                         |                                |
| Liabilities:                         |                 |                         |                                |
| Due to debt service fund             | \$ 2,979        | \$ -                    | \$ 2,979                       |
| Accrued taxes payable                | 154             | -                       | 154                            |
| Total liabilities                    | \$ 3,133        | \$ -                    | \$ 3,133                       |
| Fund balances:                       |                 |                         |                                |
| Assigned                             |                 |                         |                                |
| Working capital                      | 18,270          | -                       | 18,270                         |
| Debt service                         | -               | 366,841                 | 366,841                        |
| Unassigned                           | 27,376          | -                       | 27,376                         |
| Total fund balances                  | 45,646          | 366,841                 | 412,487                        |
| Total liabilities and fund balances  | \$ 48,779       | \$ 366,841              | \$ 415,620                     |

**BOYETTE PARK  
COMMUNITY DEVELOPMENT DISTRICT  
GENERAL FUND  
STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
FOR THE PERIOD ENDED JUNE 30, 2023**

|                                                              | Current<br>Month | Year to<br>Date  | Budget           | % of<br>Budget |
|--------------------------------------------------------------|------------------|------------------|------------------|----------------|
| <b>REVENUES</b>                                              |                  |                  |                  |                |
| Assessment levy: on-roll - net                               | \$ 786           | \$ 101,513       | \$ 101,308       | 100%           |
| Total revenues                                               | <u>786</u>       | <u>101,513</u>   | <u>101,308</u>   | 100%           |
| <b>EXPENDITURES</b>                                          |                  |                  |                  |                |
| <b>Professional &amp; administrative</b>                     |                  |                  |                  |                |
| Supervisors                                                  | 1,077            | 1,722            | 3,230            | 53%            |
| Management/accounting/recording                              | 4,000            | 36,000           | 48,000           | 75%            |
| Legal                                                        | -                | 2,070            | 14,750           | 14%            |
| Engineering                                                  | -                | -                | 2,000            | 0%             |
| Audit                                                        | -                | 4,600            | 4,600            | 100%           |
| Arbitrage rebate calculation                                 | -                | -                | 750              | 0%             |
| Dissemination agent                                          | 83               | 750              | 1,000            | 75%            |
| Trustee                                                      | -                | 4,256            | 3,750            | 113%           |
| Telephone                                                    | 16               | 150              | 200              | 75%            |
| Postage                                                      | -                | 118              | 500              | 24%            |
| Printing & binding                                           | 42               | 375              | 500              | 75%            |
| Legal advertising                                            | -                | 1,874            | 1,150            | 163%           |
| Annual special district fee                                  | -                | 175              | 175              | 100%           |
| Insurance                                                    | -                | 5,988            | 6,266            | 96%            |
| Contingencies/bank charges                                   | 16               | 133              | 500              | 27%            |
| Website maintenance                                          | -                | 705              | 705              | 100%           |
| ADA website compliance                                       | -                | 210              | 210              | 100%           |
| Tax collector                                                | 16               | 2,029            | 2,109            | 96%            |
| Total professional & administrative                          | <u>5,250</u>     | <u>61,155</u>    | <u>90,395</u>    | 68%            |
| Excess/(deficiency) of revenues<br>over/(under) expenditures | (4,464)          | 40,358           | 10,913           |                |
| Fund balances - beginning                                    | 50,110           | 5,288            | 7,358            |                |
| Assigned                                                     |                  |                  |                  |                |
| Working capital                                              | 18,270           | 18,270           | 18,270           |                |
| Unassigned                                                   | 27,376           | 27,376           | 1                |                |
| Fund balances - ending                                       | <u>\$ 45,646</u> | <u>\$ 45,646</u> | <u>\$ 18,271</u> |                |

**BOYETTE PARK  
COMMUNITY DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
DEBT SERVICE FUND SERIES 2018  
FOR THE PERIOD ENDED JUNE 30, 2023**

|                                                              | <u>Current<br/>Month</u> | <u>Year To<br/>Date</u>  | <u>Budget</u>            | <u>% of<br/>Budget</u> |
|--------------------------------------------------------------|--------------------------|--------------------------|--------------------------|------------------------|
| <b>REVENUES</b>                                              |                          |                          |                          |                        |
| Assessment levy: on-roll - net                               | \$ 3,040                 | \$ 392,711               | \$ 391,608               | 100%                   |
| Interest                                                     | 1,420                    | 12,641                   | -                        | N/A                    |
| Total revenues                                               | <u>4,460</u>             | <u>405,352</u>           | <u>391,608</u>           | 104%                   |
| <b>EXPENDITURES</b>                                          |                          |                          |                          |                        |
| Principal                                                    | -                        | 110,000                  | 110,000                  | 100%                   |
| Principal prepayments                                        | -                        | 5,000                    | -                        | N/A                    |
| Interest                                                     | -                        | 273,637                  | 273,765                  | 100%                   |
| Tax collector                                                | 61                       | 7,851                    | 8,159                    | 96%                    |
| Total debt service                                           | <u>61</u>                | <u>396,488</u>           | <u>391,924</u>           | 101%                   |
| Excess/(deficiency) of revenues<br>over/(under) expenditures | 4,399                    | 8,864                    | (316)                    |                        |
| Fund balances - beginning                                    | <u>362,442</u>           | <u>357,977</u>           | <u>352,953</u>           |                        |
| Fund balances - ending                                       | <u><u>\$ 366,841</u></u> | <u><u>\$ 366,841</u></u> | <u><u>\$ 352,637</u></u> |                        |

**BOYETTE PARK**  
**COMMUNITY DEVELOPMENT DISTRICT**

**MINUTES**

**DRAFT**

**MINUTES OF MEETING  
BOYETTE PARK  
COMMUNITY DEVELOPMENT DISTRICT**

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The Board of Supervisors of the Boyette Park Community Development District held a Regular Meeting on April 24, 2023, at 6:00 p.m., at the Hilton Garden Inn Tampa/Riverview/Brandon, 4328 Garden Vista Drive, Riverview, Florida 33578.

**Present were:**

|                |                     |
|----------------|---------------------|
| Joshua Yearout | Chair               |
| Greg Murphy    | Vice Chair          |
| Bob Windheuser | Assistant Secretary |
| David Puzzo    | Assistant Secretary |

**Others present were:**

|                                |                   |
|--------------------------------|-------------------|
| Kristen Suit                   | District Manager  |
| Lindsay Whelan (via telephone) | District Counsel  |
| Chris Fisher (via telephone)   | District Engineer |

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Ms. Suit called the meeting to order at 6:00 p.m.

Supervisors Yearout, Puzzo, Windheuser and Murphy, were present. Supervisor-Elect Allen was not present at roll call.

**SECOND ORDER OF BUSINESS**

**Public Comments**

No members of the public spoke.

**THIRD ORDER OF BUSINESS**

**Administration of Oath of Office to David Allen (the following to be provided in a separate package)**

The Oath of Office was administered following the Fourth Order of Business.



- 39 A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees
- 40 B. Membership, Obligations and Responsibilities
- 41 C. Chapter 190, Florida Statutes
- 42 D. Financial Disclosure Forms
  - 43 I. Form 1: Statement of Financial Interests
  - 44 II. Form 1X: Amendment to Form 1, Statement of Financial Interests
  - 45 III. Form 1F: Final Statement of Financial Interests
- 46 E. Form 8B – Memorandum of Voting Conflict

47

48 **FOURTH ORDER OF BUSINESS** **Consideration of Resolution 2023-04,**  
 49 **Approving a Proposed Budget for Fiscal**  
 50 **Year 2023/2024 and Setting a Public**  
 51 **Hearing Thereon Pursuant to Florida Law;**  
 52 **Addressing Transmittal, Posting and**  
 53 **Publication Requirements; Addressing**  
 54 **Severability; and Providing an Effective**  
 55 **Date**  
 56

57 Ms. Suit presented Resolution 2023-04. She reviewed the proposed Fiscal Year 2024  
 58 budget, noting that it is status quo compared to the Fiscal Year 2023 budget.

59 **Mr. David Allen arrived at the meeting at approximately 6:02 p.m.**

60 Ms. Whelan noted that, while Mr. Allen no longer lives within the CDD, he can still serve  
 61 on the CDD Board because his is a Landowner-elected seat and he is a US citizen and lives  
 62 within Florida.

63

64 **On MOTION by Mr. Windheuser and seconded by Mr. Murphy, with all in**  
 65 **favor, Resolution 2023-04, Approving a Proposed Budget for Fiscal Year**  
 66 **2023/2024 and Setting a Public Hearing Thereon Pursuant to Florida Law for**  
 67 **July 24, 2023 at 6:00 p.m., at the Hilton Garden Inn Tampa/Riverview/Brandon,**  
 68 **4328 Garden Vista Drive, Riverview, Florida 33578; Addressing Transmittal,**  
 69 **Posting and Publication Requirements; Addressing Severability; and Providing**  
 70 **an Effective Date, was adopted.**

71

72

- 73   ▪     **Administration of Oath of Office to David Allen (the following to be provided in a**
- 74         **separate package)**

75         **This item, previously the Third Order of Business, was presented out of order.**

76         Ms. Suit, a Notary of the State of Florida and duly authorized, administered the Oath of

77     Office to Mr. David Allen, who was elected at the November 2023 Landowners’ Election.

78         Mr. Allen is familiar with the items listed in the Third Order of Business.

79

|                                                                                                          |                                                                                                                                                                                                                                                                                             |
|----------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>80     <b>FIFTH ORDER OF BUSINESS</b></p> <p>81</p> <p>82</p> <p>83</p> <p>84</p> <p>85</p> <p>86</p> | <p><b>Consideration of Resolution 2023-05,</b></p> <p><b>Adopting Certain Amendments to the</b></p> <p><b>District’s Record Retention Policy;</b></p> <p><b>Addressing Conflicts and Severability; and</b></p> <p><b>Providing for Severability and an Effective</b></p> <p><b>Date</b></p> |
|----------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

87         Ms. Whelan presented Resolution 2023-05 and discussed recently passed legislation

88     that now allows the CDD to keep documents electronically instead of paper documents. Ms.

89     Suit stated that, despite the change, Management still retains the paper documents.

90

91     **On MOTION by Mr. Murphy and seconded by Mr. Yearout, with all in favor,**

92     **Resolution 2023-05, Adopting Certain Amendments to the District’s Record**

93     **Retention Policy; Addressing Conflicts and Severability; and Providing for**

94     **Severability and an Effective Date, was adopted.**

95

96

|                                                                  |                                                                                               |
|------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|
| <p>97     <b>SIXTH ORDER OF BUSINESS</b></p> <p>98</p> <p>99</p> | <p><b>Acceptance of Unaudited Financial</b></p> <p><b>Statements as of March 31, 2023</b></p> |
|------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|

100        Ms. Suit presented the Unaudited Financial Statements as of March 31, 2023.

101

102     **On MOTION by Mr. Windheuser and seconded by Mr. Murphy, with all in**

103     **favor, the Unaudited Financial Statements as of March 31, 2023, were**

104     **accepted.**

105

106

|                                                            |                                   |
|------------------------------------------------------------|-----------------------------------|
| <p>107     <b>SEVENTH ORDER OF BUSINESS</b></p> <p>108</p> | <p><b>Approval of Minutes</b></p> |
|------------------------------------------------------------|-----------------------------------|

- 109    **A.     November 28, 2022 Landowner’s Meeting**

110 B. November 28, 2022 Regular Meeting

111

112 On MOTION by Mr. Windheuser and seconded by Mr. Puzzo, with all in favor,  
113 the November 28, 2022 Landowner’s Meeting and the November 28, 2022  
114 Regular Meeting Minutes, as presented, were approved.

115

116

117 EIGHTH ORDER OF BUSINESS

Staff Reports

118

119 A. District Counsel: Kutak Rock LLP

120 Ms. Whelan stated that the legislative session is underway; an update about changes  
121 that will affect the CDD and Supervisors will be provided at the end of the session. She noted  
122 that a bill might pass requiring CDD Supervisors to attend an annual four-hour ethics training  
123 session. Another bill increasing the sovereign immunity cap amount is being considered.

124 Discussion ensued regarding potential legislation to allow formation of Resilience  
125 Districts, which would be CDD-like, to manage issues in communities/condominiums when the  
126 association is having trouble obtaining/collecting the funding needed to make necessary  
127 improvements.

128 B. District Engineer: Clearview Land Design, P.L.

129 Mr. Fisher reported the following regarding the two out parcels:

130 ➤ A permit on the eastern parcel was filed with the Southwest Florida Water Management  
131 District (SWFWMD) in February but it was removed.

132 ➤ The PetSuites planned for the western parcel was approved but they then filed a  
133 memorandum that they will not be pursuing it at this time.

134 ➤ A carwash submitted but later withdrew three weeks later.

135 C. District Manager: Wrathell, Hunt and Associates, LLC

136 • NEXT MEETING DATE: July 24, 2023 at 6:00 P.M.

137 ○ QUORUM CHECK

138

139 NINTH ORDER OF BUSINESS

Board Members’ Comments/Requests

140

141 There were no Board Members’ comments or requests.

142

143 **TENTH ORDER OF BUSINESS**

**Public Comments**

144

145           There were no public comments.

146

147 **ELEVENTH ORDER OF BUSINESS**

**Adjournment**

148

149

150 **On MOTION by Mr. Puzzo and seconded by Mr. Allen, with all in favor, the**  
151 **meeting adjourned at 6:22 p.m.**

152

153

154

155

156

157

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

158  
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160  
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163

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Secretary/Assistant Secretary

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Chair/Vice Chair

**BOYETTE PARK**  
**COMMUNITY DEVELOPMENT DISTRICT**

**STAFF**  
**REPORTS**



*Craig Latimer*  
**Supervisor of Elections**

Our Vision: To be the best place in America to vote

GOVERNOR'S  
STERLING  
AWARD  
RECIPIENT

April 21, 2023

To whom it may concern,

As per F.S. 190.006, you'll find the number of qualified registered electors for your Community Development District as of April 15, 2023, listed below.

| Community Development District | Number of Registered Electors |
|--------------------------------|-------------------------------|
| Boyette Park                   | 644                           |

We ask that you respond to our office with a current list of CDD office holders by **June 1<sup>st</sup>** and that you update us throughout the year if there are changes. This will enable us to provide accurate information to potential candidates during filing and qualifying periods.

Please note it is the responsibility of each district to keep our office updated with current district information. If you have any questions, please do not hesitate to contact me at (813) 384-3944 or [ewhite@votehillsborough.gov](mailto:ewhite@votehillsborough.gov).

Respectfully,

Enjoli White  
Senior Candidate Services Manager

