

**MINUTES OF MEETING
BOYETTE PARK
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Boyette Park Community Development District held a Regular Meeting on February 26, 2024 at 6:00 p.m., at the Hilton Garden Inn Tampa/Riverview/Brandon, 4328 Garden Vista Drive, Riverview, Florida 33578.

Present were:

Joshua Yearout	Chair
Greg Murphy	Vice Chair
Bob Windheuser	Assistant Secretary
David Allen	Assistant Secretary

Others present were:

Kristen Suit	District Manager
Lindsay Whelan (via telephone)	District Counsel

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Ms. Suit called the meeting to order at 6:00 p.m.

Supervisors Yearout, Allen, Windheuser and Murphy, were present. Supervisor Puzzo was not present.

SECOND ORDER OF BUSINESS

Public Comments

No members of the public spoke.

THIRD ORDER OF BUSINESS

Consideration of Resolution 2024-01, Implementing Section 190.006(3), Florida Statutes, and Requesting that the Hillsborough County Supervisor of Elections Conducts the District's General Elections; Providing for Compensation; Setting Forth the Terms of Office; Authorizing Notice of the Qualifying

Period; and Providing for Severability and an Effective Date

- **Seats 4 & 5; November 5, 2024**

Ms. Suit presented Resolution 2024-01 and read the title. Seats 4 and 5, currently held by David Puzzo and Greg Murphy, respectively, will be up for election at the November 2024 General Election.

It was noted that candidates must be a citizen of the United States, at least 18 years of age, a legal resident of Florida, reside within the CDD and be a registered voter in Hillsborough County. The candidate qualifying period is noon, June 10, 2024 to noon, June 14, 2024.

Ms. Whelan stated that Board Members whose seats will be up for election in the November 2024 General Election and who are interested in remaining on the Board must qualify, in person, with the Supervisor of Elections (SOE) office in order for their name to appear on the ballot.

Ms. Whelan discussed the election process and noted that, if the Supervisors do not register to qualify for the election and no other candidates qualify, the Seat will be declared vacant, subsequent to the General Election, and the Board will have the ability to appoint a successor following the conclusion of the term. She stated that candidates must select and qualify for a particular Seat. She noted that a driver license is suitable identification to confirm address.

On MOTION by Mr. Yearout and seconded by Mr. Murphy with all in favor, Resolution 2024-01, Implementing Section 190.006(3), Florida Statutes, and Requesting that the Hillsborough County Supervisor of Elections Conducts the District’s General Elections; Providing for Compensation; Setting Forth the Terms of Office; Authorizing Notice of the Qualifying Period; and Providing for Severability and an Effective Date, was adopted.

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2024-02, Designating a Date, Time, and Location for Landowners’ Meeting and Election; Providing for Publication; Establishing Forms for the Landowner Election; and

Providing for Severability and an Effective Date

- **Seat 1; November __, 2024**

Ms. Suit presented Resolution 2024-02.

On MOTION by Mr. Yearout and seconded by Mr. Windheuser, with all in favor, Resolution 2024-02, Designating a Date, Time, and Location of November 18, 2024 at 6:00 p.m., at the Hilton Garden Inn Tampa/Riverview/Brandon, 4328 Garden Vista Drive, Riverview, Florida 33578, for a Landowners' Meeting and Election; Providing for Publication; Establishing Forms for the Landowner Election; and Providing for Severability and an Effective Date, was adopted.

FIFTH ORDER OF BUSINESS

Update: Required Ethics Training and Disclosure Filing

- **Sample Form 1/Instructions**

Ms. Whelan presented the Memorandum and discussed the annual requirement for Supervisors to complete four hours of ethics continuing education. The electronic version of the agenda includes links to courses. The Florida Commission on Ethics (COE) and the Office of the Attorney General jointly offer free course options, which are recommended, although other organizations offer courses for a fee. Completion of the requirements by December 31, 2024 will be noted on Form 1 when it is filed electronically in mid-2025. Supervisors are advised to retain records and documentation of course completion.

SIXTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of January 31, 2024

Ms. Suit presented the Unaudited Financial Statements as of January 31, 2024.

On MOTION by Mr. Windheuser and seconded by Mr. Allen, with all in favor, the Unaudited Financial Statements as of January 31, 2024, were accepted.

SEVENTH ORDER OF BUSINESS

Approval of July 24, 2023 Public Hearing and Regular Meeting Minutes

On MOTION by Mr. Yearout and seconded by Mr. Windheuser, with all in favor, the July 24, 2023 Public Hearing and Regular Meeting Minutes, as presented, were approved.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: Kutak Rock LLP

A Board Member asked if non-citizens are eligible to serve on the Board. Ms. Whelan replied no and stated that Board Members must be a U.S. Citizen and a registered voter who resides within the CDD.

B. District Engineer: Clearview Land Design, P.L.

There was no report.

C. District Manager: Wrathell, Hunt and Associates, LLC

- NEXT MEETING DATE: April 22, 2024 at 6:00 P.M.
 - QUORUM CHECK

Supervisors Yearout, Windheuser and Murphy confirmed their attendance at the April 22, 2024 meeting.

NINTH ORDER OF BUSINESS

Board Members' Comments/Requests

There were no Board Members' comments or requests.

TENTH ORDER OF BUSINESS


Public Comments

There were no public comments.

ELEVENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Murphy and seconded by Mr. Yearout, with all in favor, the meeting adjourned at 6:16 p.m.


Secretary/Assistant Secretary


Chair/Vice Chair